



Community Organiser
Temporary position

Position summary

REISA seeks a community organiser to develop partnerships with youth organisations and local institutions working with youth in the East End of Montreal.

Primary responsibilities

- Identify and establish contact youth organisations based in Montreal
- Document relevant youth leadership and recreational activities
- Organise meetings with identified partners
- Represent REISA at local meetings
- Promote partnership with East End schools
- Produce promotional documents

Required

- English and French fluency
- Minimum of 5 years' experience in the field of community development, education, youth, social work, communications
- Strong communication and writing skills

Other qualifying skills and abilities

- Experience in community development and or youth organisations
- Experience in communications and administrative work
- Familiar with the non-profit sector, research of funding and grant applications

Contract details

- 30 Hours per week from November 1st, 2018 to April 30, 2019 with possibility of renewal of contract.
- Competitive salary and benefits

Please submit your curriculum vitae and cover letter by November 2nd, 2018 to: **info@reisa.ca**.